



Trustees' Annual Report for the period

		Period start date			Period end date		
From	3rd	July	2008	To	2nd	July	2009

Section A Reference and administration details

Charity name Aquinoe Learning Centre Charitable Trust

Other names charity is known by ALC

Registered charity number (if any) 1109906

Charity's principal address 82 Nortons Way

Five Oak Green

Tonbridge

Kent

Postcode TN12 6TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms Jean Thompson	Chair		
2	Mrs Linda Baverstock	Treasurer		
3	Mrs Tina Panton	Secretary		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 4 th December 2004, amended 14 th May 2005
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

To advance education in Kenya by providing access to education for all children regardless of financial, physical, sensory or learning difficulties in particular by supporting the work of The Aquinoe Learning Centre in Kitale Kenya and also by promoting a sponsorship programme for individual children

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have kept in mind the Charity Commission’s guidance on public benefit and focussed our activities in providing money to enable the school to continue its work helping all children regardless of ability. By paying the salaries of specialist teachers at the school we are enabling the children to reach goals that would not otherwise be available to them.

We have talked to a youth group in the UK which has enabled them to understand the work of Aquinoe in Kenya and to see the differences between their way of life and that in the UK.

We have also arranged a prayer evening where the public was made aware of the needs of African children and they were prayed for..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity continues to be supported by volunteers in the form of friends and family who have assisted the Trustees to prepare and enable our events to take place. Our website was designed by a volunteer who continues to maintain and update the site for the Charity on a voluntary basis

Summary of the main achievements of the charity during the year

This year we have received £16,138.21 which is more than the sum of £10,000 required for the accounts to be independently examined. This figure does not include the money we are due through Gift Aid reclaim amounting to £1846.77. The application was submitted in June and the money has not yet been received, so that sum will be included in our figures for next year. The money shown in our figures for this year has been raised from specific generous one off donations, regular sponsorship and events where ALC has been named as the beneficiary, as well as by attending bootfairs to sell donated goods and our quiz evening.

With the income we have:

1. Purchased extra land adjoining the school enabling the school to expand
2. Built a resource centre particularly for children with disabilities
3. Purchased a septic tank, beds, sports kit and books as well as a gas cooker to replace the need to cook over a woodfire, a fridge and classroom furniture,
4. Continued to pay the salaries of specialist teachers at the school – eg physiotherapist, computer teachers and the tailors
5. Contributed to the water conservation projects being undertaken at the school by paying for a large water tank and guttering to be added to buildings, allowing rainwater to be harvested.

Section E

Financial review

Brief statement of the charity's policy on reserves

As always we aim to have minimal reserves after the transfer of funds to ALC. The transfers take place to coincide with the start of each school term. A transfer was made just after the year end on 13th July 2009

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funding for the Charity have been by:

Donations:

- regular donations for general funds
- regular donations to sponsor individual children
- one-off donations from supporters

Fundraising:

- The Annual Quiz raised £607
- Attendance at bootfairs raised £443.71
- Sale of bags made by a Trustee £361
- Special events raised £1,400

The Trustees give their time voluntarily and receive no financial remuneration.

Section F

Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jean Thompson	
Position (eg Secretary, Chair, etc)	Chair	
Date	4 th September 2009	